



Form Completion Policy

Effective January 1st, 2023, Pirate Pediatrics will be updating our Form Completion Policy. NC Health Assessment and Children Medical Report forms are free of charge. Camp forms, sports forms, FMLA forms, special request physician letters, and others at our discretion are completed at a charge per form/letter completion. There is a \$15 fee for all non- NC Health Assessment/Children Medical Report forms. Forms will be processed within five business days.

If you require forms to be expedited, our fees are as follows:

Number of business days	Costs \$\$\$
Four business days	\$20
Three business days	\$25
Two business days	\$30
One business day	\$35
Same day pick-up	\$40

Insurance does not cover the cost of forms and letters. Payment is due at the time of the request. You must have an active up-to-date Preventive Care/Well Child Care visit according to Bright Futures/American Academy of Pediatrics (AAP) recommendations for Preventive Pediatric Health Care. Blank forms will not be accepted. Parents/guardians sections must be completed and signed. If forms are not completed, we will not be able to complete your form.

Forms may be brought, faxed or mailed to:

Pirate Pediatrics
118 Oakmont Drive
Greenville, NC 27858
Fax: (252) 364-8794

We will call you when forms are ready for pick up. We will mail the form to your home if payment and a self-addressed, stamped envelope are provided.

Thank you for your understanding,
The Pirate Pediatrics Crew